

## VISTA Assignment Description (VAD)

<b>AmeriCorps VISTA:</b> Brittany Libby	
<b>Member ID:</b> 1286412	<b>Effective Dates:</b> 02/22/2016 - 02/20/2017
<b>Title:</b> Coordinator of Hope & Help New Americans in Philadelphia	
<b>Sponsoring Organization:</b> Catholic Charities USA <b>Project Name:</b> CCUSA New Americans <b>Project Number:</b> 15VSANJ007 <b>Project Period:</b> 09/06/2015 - 10/29/2016	
<b>Site Name (if applicable):</b> Catholic Social Services/Archdiocese of Philadelphia	
<b>Focus Area(s)</b> <b>Primary:</b> Capacity Building <b>Secondary:</b> Economic Opportunity	

### VISTA Assignment Objectives and Member Activities

**Goal of the Project:** To develop a well-organized and sustainable system to recruit and train volunteers to assist immigrant families to integrate into the community and access adequate services to continue their integration, get the help needed to navigate the critical steps to become American Citizens through our legal assistance and support. In addition, is the goal to search for funding opportunities and do grant writing to support workshop and courses for new American seeking education, especially in ESL, citizenship and Financial Literacy.

**Objective of the Assignment** *(Period of Performance: November 2015 to January 2016)*

To develop a Plan for Parish and Community Outreach to encourage New Americans to integrate in the community and access the support their need such as attendance to ESL & Financial Literacy Classes; facilitate attendance at tax preparation services/sites, civic engagement and citizenship sessions.

**Member Activity:** 1) Work with existing partners list like local universities and some churches for volunteer recruitment and seek new partnership at churches in the suburbs or other counties. Develop a list of all the community resources for New Americans to use. 2) Develop a list of community locations, partners, including churches and schools where Vistas can organize outreach events to recruit volunteers.

**Objective of the Assignment** *(Period of Performance: January 2016 to May 2016)*

To Select and develop a strong qualified group of volunteers to assist permanent residents to become U.S. citizens. Also to assist those individuals seeking legalization leading to permanent resident, deferral action like DACA & DAPA, etc.

**Member Activity:** 1) Work in collaboration with Catholic Social Services of the Archdiocese of Philadelphia's immigration department to assist those clients qualifying for citizenship, DACA & DAPA. 2) Make contact and develop a partnership with "PA is Ready! Pennsylvania Immigration & Citizenship Coalition, with community colleges and bar associations.

**Objective of the Assignment (*Period of Performance: May 2016 to November 2016* )**

To fundraise and Organize Community Outreach events, promote citizenship, civic engagement and celebrate!

**Member Activity:** 1)Recruit Paralegal volunteers from local law schools and bar associations. 2)Train volunteers on the process to complete citizenship application using best practices. 3)Partner with the Christian Legal Clinics of Philadelphia to assists with Pro-bono attorneys and legal counseling to those cases that need attorney representation.4) Coordinate and organize outreach events as planned, utilizing the paralegal volunteers and the Pro-bono attorneys to provide educational workshops leading to permanent resident and citizenship. In addition to invite recipients to become volunteers in their own community.5) Engage at least 2 well trained volunteers to stay focused on this effort to sustain it after the Vista term.