

## VISTA Assignment Description (VAD)

<b>AmeriCorps VISTA:</b> Clare Peckenpaugh	
<b>Member ID:</b> 1298685	<b>Effective Dates:</b> 07/16/2016 - 07/15/2017
<b>Title:</b> Utah's Maternal & Child Health	
<b>Sponsoring Organization:</b> Catholic Charities USA <b>Project Name:</b> CCUSA New Americans <b>Project Number:</b> 15VSANJ007 <b>Project Period:</b> 09/06/2015 - 10/29/2016	
<b>Site Name (if applicable):</b> Salt Lake City - Health	
<b>Focus Area(s)</b> <b>Primary:</b> Healthy Futures <b>Secondary:</b>	

### VISTA Assignment Objectives and Member Activities

**Goal of the Project:** Capacity Building for a Maternal and Child Health Program at CCS Utah's Refugee Resettlement & Immigration Program Health Services Team

**Objective of the Assignment** (*Period of Performance: one year*)

Develop an appointment scheduling system that can be used by the agency.

**Member Activity:** Step 1: Collaborate with Medical Services staff, Case Managers, and external partners to develop best practices for the coordination of WIC, pregnancy care, and children's immunizations with the overall goal of improving refugee health and medical self-sufficiency.

**Member Activity:** Step 2: Identify creative solutions for care coordination using existing resources nested within the program's current structure.

**Objective of the Assignment** (*Period of Performance: one year*)

Evaluate and improve protocols for identifying eligible clients, service period, and available resources.

**Member Activity:** Analyze existing databases/tracking systems. Develop alternative plans and solutions that are more streamlined and effective

**Member Activity:** Research and gather community resources. Develop resource manuals for new refugees and new citizens.

**Member Activity:** Research gaps in our clients' current services and knowledge, particularly when it comes to preventative health and women's health topics.

**Objective of the Assignment** (*Period of Performance: one year*)

Develop and implement volunteer coordination plan and timeline.

**Member Activity:** Work with staff to create volunteer job descriptions and a comprehensive program policy and procedure manual.

**Member Activity:** Assist with volunteer/intern orientations in relation to improving medical services for our Maternal and Child Health clients.

**Objective of the Assignment** (*Period of Performance: one year*)

Research and apply for relevant grants to support the long-term goals of the Maternal and Child Health program.

**Member Activity:** Meet with program coordinators and identify funding gaps and potential donors.

**Member Activity:** Research available grant opportunities, create a calendar for development staff, and support the grant-writing functions of the development team.