

VISTA Assignment Description (VAD)

AmeriCorps VISTA: Nadia Khodadadi	
Member ID: 1284810	Effective Dates: 02/22/2016 - 02/20/2017
Title: Chicago Refugee Program Welcomes New Americans	
Sponsoring Organization: Catholic Charities USA Project Name: CCUSA New Americans Project Number: 15VSANJ007 Project Period: 09/06/2015 - 10/29/2016	
Site Name (if applicable): Catholic Charities Chicago	
Focus Area(s) Primary: Capacity Building Secondary:	

VISTA Assignment Objectives and Member Activities

Goal of the Project: To enhance and expand the Refugee Resettlement Program's volunteer recruitment and community partnership efforts through various personal engagement and social media projects.

Objective of the Assignment (*Period of Performance: 02/2016-1/31/2017*)

To recruit, orient, coordinate, and oversee Program volunteers who will provide consistent help to our refugee clients in a variety of capacities including after-school tutoring, family mentoring, one-on-one ESL tutoring, and general case assistance.

Member Activity: 1. Make contact and develop partnerships with local parishes, universities, etc. 2. Orient volunteers to the mission of Catholic Charities Refugee Resettlement Program and to specific roles and expectations as volunteers 3. Collect and enter volunteer service hours into spreadsheet on a monthly basis

Objective of the Assignment (*Period of Performance: 02/2016-1/31/2017*)

To develop a community-based outreach plan to identify safe, affordable housing for our refugee clients.

Member Activity: 1. Collaborate with other refugee resettlement agencies, affordable housing advocacy groups, and other community organizations in identifying and securing sources of safe, affordable housing for refugee clients 2. Create and maintain spreadsheet of housing leads 3. When necessary, meet with landlords to provide background on our Program and the clients we serve

Objective of the Assignment (*Period of Performance: 02/2016-1/31/2017*)

Establish and maintain the Refugee Program's social media presence in order to raise Program's profile among prospective volunteer, community partners, and donors.

Member Activity: 1. Develop Facebook, Twitter, and other social media accounts for Refugee Program 2. Update accounts on a regular basis with Program info, events, etc.